

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL, SOUTH CERNEY ON WEDNESDAY 14<sup>TH</sup> JULY 2010

Chairman M. Stuart  
 Vice Chairman P. Nicholas  
 Parish Councillor J. Counce  
 Mrs F. Chapman  
 Mrs E. Chubb  
 J. Harris  
 J. Kimberley  
 Mrs D. Land  
 Mrs C. Tunbridge  
 C. Bennett (CDC)  
 S. Parsons (GCC)  
 Chris Cowcher (GRCC)  
 Mike Brown (Youth Parish Council)  
 Sinead Peare (Youth Parish Council)  
 Jasmin Tresadern (Youth Parish Council)  
 Chris Wearing (Youth Parish Council)  
 Mary Mychaleckyj (GCC Youth Services)

The Chairman of the meeting, Cllr Stuart opened proceedings at 7.30pm. To ease proceedings Cllr Stuart with the agreement of the assembled Parish Councillors rearranged the order of the published agenda.

#### **APOLOGIES**

Cllr Jay apologised as he was on holiday.  
 Cllr Webb apologised as he was on holiday.  
 Cllr Bennett (CDC) apologised for the absence of Cllr Messenger (CDC).  
 Cllr Jenkins (CDC) apologised for his absence as he had an appointment with a client.

#### **MINUTES OF THE MEETING HELD ON 9<sup>TH</sup> JUNE 2010**

Page 2690: **DEVELOPMENT OF OLD CAMAS SITE** third line – delete “and” insert: as part of the requirement of

Page 2690: ninth line – insert after “Complaints” were received

Page 2692: **REPORT ON THE MEETING OF THE VILLAGE MAINTENANCE & PLAYING FIELDS COMMITTEE** – second line: delete **10<sup>TH</sup> MAY** insert **7<sup>TH</sup> JUNE**

Page 2695: **REPORT ON THE MEETING OF THE FINANCE COMMITTEE** – second line: delete **9<sup>TH</sup> JUNE** insert **7<sup>TH</sup> JUNE**

Page 2696: **REPORT ON THE MEETING OF THE PLANNING COMMITTEE** – second line: delete **9<sup>TH</sup> JUNE** insert **7<sup>TH</sup> JUNE**

Page 2700: penultimate paragraph first line – delete “a nice lady” insert: Ingrid of AED Locator  
 second line – delete: Locator

It was proposed by Cllr Kimberley and seconded by Cllr Mrs Chubb that the minutes, after alteration, were a true and accurate record. The Parish Council was all in favour.

## **YOUTH PARISH COUNCIL REPORT**

Mary Mychaleckyj (GCC Youth Services) gave a progress report on the “Get Your Way” event the youth of the village were organising for the 30th July. Currently there was a problem in sourcing a generator. Various suggestions were made by Parish Councillors. It was emphasised that residents in the vicinity of the event should be kept informed. Cllr Stuart will provide a list of those who might be affected.

Mary continued with an upbeat report on a bush craft camping out event held in Johno Kimberley’s woods. It was a really good fun-filled evening. The next event is a sailing and water splash treat. Mary is making a bid for funding from the Safer Cotswolds account. Chris Cowcher said that he had found an underused fund which had been specifically created to fund Youth Parish Council events.

Cllr Nicholas informed the group that he had positive feedback to report from Ian Kennedy from the local Scouts organisation regarding the long term plan to improve the facility in Berkeley Close.

Cllr Stuart thanked the group for taking the time to come to the Parish Council and then they retired to the main hall to continue their meeting.

## **REVIEWING AND REFRESHING THE PARISH PLAN**

The Chairman Cllr Stuart welcomed Chris Cowcher from GRCC to the meeting. Chris responded by thanking the Parish Council for the opportunity to speak at its meeting.

Chris then went on to explain the program. The Review will enable everyone to see the impact of the existing Plan and give a picture of where the community is now. It will help to involve people again and show what has been achieved. It will also pick up on the process – what went well and what didn’t. Barriers which have hindered progress can be examined. The Refresh will update the Plan, include new people to the village and changes that have happened recently. It will allow people to think through, suggest new issues and ideas and follow with action to move forward. It will not be a complete rewrite but it will construct a Refreshed Plan looking to the future.

Having carried out a Parish Plan a while ago, its value is known: getting people to feel part of the community; putting an action plan together; achieving projects to help your community to become what you wanted; and using it to influence Statutory Authorities and Agencies. It will keep that momentum going without doing the whole Parish Plan all over again. Reviewing and Refreshing will give a new focus to people who like to work together to make a difference to your place and develop more strongly that sense of belonging. Having produced the original, it will take less time to refresh it.

Chris will supply templates which will help the process.

Cllr Caunce enquired if the plan will burden an successor Parish Council which could well be made of up a new band. Chris explained that the whole purpose of the plan was to involve those interested in the process and de facto would be leaders in the community well aware of the project. The plan will be transferable and will encompass the wider community in schemes which are not necessarily controlled by the Parish Council. Examples of such might be the involvement of the Scouts and the various Churches.

Cllr Stuart asked how does the Parish Council start? Chris stated that it would be necessary to establish a core group with key players and individual residents within the community who are not aligned to any particular group. The plan now should be to invite groups to review and refresh the previous Parish Plan with members of the Parish Council preferably sometime in September.

Cllr Harris queried how it might be possible to involve local businesses? Chris explained that there was an introductory letter composed for the Siddington Parish Plan which could be adopted to suit and he would endeavour to produce it.

The Clerk was asked to check with John Veitch as to the availability of the Village Hall for a meeting to be held on either Thursday 23rd September or 14th October. Chris said that if he was not available then Marilyn Cox his colleague responsible for the north of the district would be.

Cllr Stuart thanked Chris for his attendance.

## **MATTERS ARISING**

There were no matters arising.

## **CLERK'S REPORT**

During June of the 9 available working days due to my holiday entitlement I averaged 5 hours 30 minutes per day which is once again, well above what my contract allows. Usually the workload can be organised over the month but when holidays are taken then the work must be condensed into a much less number of days. While away from the office the flow of mail, email and voice mail continues and although I provide a service on a restricted basis while away I do not account for that time on holiday. There is only so much which can be handled from a remote location. Consequently when I return there is always a considerable backlog which accounts for the extra time involved and I expect the contracted time to exceed its limits again in the coming month.

Cllr Caunce stated that if possible, before the Clerk went away, the work load should be lessened or delegated. He suggested that maybe it would be helpful if there was a locum available. Parish Councillors agreed that the Personnel Committee discuss this option when it next convened.

## **REPORT ON THE MEETING OF THE VILLAGE MAINTENANCE & PLAYING FIELDS COMMITTEE HELD ON MONDAY 12<sup>TH</sup> JULY**

Cllr Caunce, Cllr Mrs Chubb, Cllr Kimberley, Cllr Nicholas, Cllr Stuart and Cllr Mrs Tunbridge attended the meeting.

Cllr Caunce had opened the meeting at 7pm.

### **Apologies**

Cllr Harris had sent an apology for his absence as he was engaged in a family commitment.

### **Matters Arising from previous Minutes**

#### **Moles at Upper Up**

Cllr Stuart reported that he had seen evidence of another mole on the playing field. He advised that no action was needed immediately but he would monitor the situation.

#### **Upper Up Clubs**

Currently the Cricket and Tennis clubs had furnished proof of holding public liability insurance. The Clerk will remind the Digger Uppers and the Football Club that they are required to show that they have the necessary cover.

#### **Traffic Speed in Broadway Lane**

Cllr Nicholas had been in contact with the previous police woman, PC Sue Watkins but was so far unable to discuss the speed issue with her replacement PC Andy Burfoot. The Clerk reported

that PC Burfoot was unable to give a commitment to meeting with Parish Councillors due to his current workload but would make every effort to comply sometime in the future. Cllr Nicholas was confident that action on the speeding problem would be taken in due course.

### **Composting**

Cllr Stuart reported that Kelvin Wearing had started work on managing the composting at Upper Up. Cllr Stuart was positive that Mr Wearing would accomplish a good result.

The Digger Uppers, Cricket Club and Football Club have agreed to take responsibility for the composting operation and the two pieces of equipment, the shredder and rotavator, currently awaiting safety clearance.

### **Youth Shelter**

Cllr Stuart reported that cracks in the floor of the youth shelter were deteriorating.

### **Obnoxious smell in Station Road**

Cllr Caunce reported that there was evidence that work had begun to resolve the matter. Cllr Caunce noted that on his way to this evening's meeting, yet another new leakage near to the entrance of Andy's Lake on Station Road was evident.

### **Fenplay Sand**

Cllr Caunce will ask Tim Bryant to attend to the spreading of the special sand over the Fenplay surfaces. Cllr Caunce reported that since the Committee meeting he had spoken to Tim Bryant.

### **Vibrant Village Presentation**

Cllr Stuart will accompany Reta-May Matthews to a presentation ceremony to be held in Painswick.

### **Bi-Annual Meetings of Upper Up clubs**

Cllr Caunce asked that the Clerk contact leading representatives of the Tennis, Football, Cricket and Digger Uppers to suggest a biannual meeting to discuss the management of the Upper Up playing fields. He suggested that an inaugural meeting could be held sometime in September. Cllr Caunce volunteered to coordinate any such meeting. Cllr Caunce reported that since the Committee meeting the representatives of the clubs had been in contact.

### **Tactile Pavements**

Cllr Mrs Chubb reported that Gloucestershire Highways was currently installing tactile pavements throughout the village.

### **Japanese Knot Weed**

Gareth Harris, Biodiversity Officer at Cotswold Water Park was aware of the problem near the bridge at the Eliot Arms. He will give further advice on how to deal with the weed later in the year.

## **INSPECTION REPORTS**

### **Upper Up**

Cllr Stuart made his report. The Junior Swing, Senior Swing and Slide were in good order although the sand had still not been spread over the Fenplay surfaces. On the Activity Area one of the four handles has damage to the rope surface which will need to be monitored. The weeds on the Cycle Mounds had been strimmed. Cracks in the Shelter floor were much bigger, probably due to the recent spell of hot weather. There has been a problem with groups of teenagers camping by the lake and having fires. Posts from the Thanksgiving trees have been used as firewood. The police are aware. Cllr Kimberley had inspected the damage to the rope surface and advised that the problem could be relieved if the damaged area was wrapped in tape.

**Robert Franklin Way**

Cllr Mrs Tunbridge made the report on the inspections which had been carried out in conjunction with Cllr Mrs Chubb. The tender at the rear of the train unit had two screws missing. The outer handle of the entrance gate to the smaller children's area was missing and the gate did not close properly. One section of wood on the fourth panel to the left of this gate was breaking off. Otherwise the equipment was in good order. The Clerk had contacted R.O.W. Berry who had carried out the repairs on Tuesday. Cllr Mrs Tunbridge will inspect the repairs and inform the Clerk if they are satisfactory.

**Cerney Wick**

Cllr Caunce made his report. All was in order. Tim Bryant had cleaned the safety surface. The pruning of the pyracanthas shrub and ivy was awaited.

**ANNUAL INSPECTION OF PLAYGROUNDS AND ASSOCIATED EQUIPMENT**

Cllr Caunce stated that there were no issues to be addressed as all the stated risks were classified as a low category. Cllr Mrs Chubb and Cllr Mrs Tunbridge asked the Clerk to email them a copy of the inspection report as both had misplaced their reports and Cllr Mrs Chubb would comment at the next committee meeting in August. Cllr Mrs Tunbridge had given an apology for her absence at next month's meetings. Cllr Stuart had left the meeting earlier on other business and had not made any comment regarding the inspection. Cllr Stuart apologised for this oversight at the Parish Council meeting and would comment on the report more fully at next month's meeting.

**PARISH COUNCIL TREE REPORT – SUMMER 2010**

Cllr Harris and Cllr Kimberley had carried out this inspection on Thursday 2nd July and prepared a report from which the Clerk was asked to create a specification for selected contractors. The deadline for the receipt quotations should be the Friday 6th August, for discussion at the committee meeting on the 9th, when a contractor will be recommended for the work to be carried out during September. Cllr Caunce had asked that the work on the tree at Cerney Wick play area be included in the specification. Cllr Harris had obliged.

**PROVISION OF SALT BINS**

Cllr Caunce recommended that salt bins should be installed at the following locations:

1. near to the telephone kiosk and bus shelter at the Crown Inn car park in Cerney Wick;
2. at Box Bush in the vicinity of the Day Centre. Cllr Mrs Chubb will endeavour to contact the warden Maureen Dunn, to ascertain a favoured location;
3. on the school car park in Berkeley Close. The Clerk will write to Mr Richardson, Head Teacher to enquire if he would agree to the siting of a salt bin on the car park. When locations had been agreed, Paul Swift at Gloucestershire Highways will be informed and it was agreed to let him decide the precise location within the above recommendations. Cllr Parsons (GCC) will enquire if that part of Berkeley Close leading to the school is now included as a route to be cleared in the event of heavy snow.

**UPPER UP CAR PARK REFURBISHMENT**

As Cllr Harris was absent it was decided to postpone discussion on this item until the next committee meeting in August.

**FLOWER SHOW PRIZES**

Cllr Caunce proposed and Cllr Nicholas had seconded a recommendation that the Parish Council agrees to sponsor two additional classes in the Flower Show this year.

Namely: 1. A container of produce and 2. The best kept plot. Both classes would be restricted to the new allotments at Upper Up. This proposal is a one-off to mark the inaugural year of the Digger Uppers and the recommended prize money would be 1st £5, 2nd £3 and 3rd £2 making a total of £20 to the Parish Council. The committee was in full agreement.

It was proposed by Cllr Caunce and seconded by Cllr Nicholas that the Parish Council accepts the recommendation of the Playing Fields and Village Maintenance Committee regarding the provision of the above prizes. The Parish Council was all in favour.

## **COUNCILLORS' REPORTS**

Cllr Kimberley and Cllr Nicholas reported that complaints had been received by both, regarding the lack of water in the Leat opposite the Village Hall in School Lane where the river Churn divides upstream into the main water course and the Mill Stream. About 200 yards upstream there is a sluice gate which seems to have been blocked off to divert the flow of the Mill Stream back into the river Churn to provide sufficient water to run a waterfall in one of the adjoining properties. The effect of this diversion is to reduce the flow through the Leat, creating problems for the aquatic life, the biodiversity of the Mill Stream and not least the aesthetics of this visual attraction to this part of the village. Currently the lack of water in the Mill Stream is turning the stream bed into a soggy mess downstream of the bridge opposite the Village Hall. The Clerk was asked to contact Tim Dowan, CDC Resilience Officer to request that he inspect the problem.

Cllr Stuart who has been aware of a long standing dispute regarding this problem advised caution in dealing with the situation. Cllr Kimberley stated that in his view the action was inconsiderate.

## **CORRESPONDENCE**

A letter from Mr Oakey of 41 Robert Franklin Way had been received complaining about the disturbance caused during the evening and night by rowdy youths using the Robert Franklin Way play area and especially the boisterous use of the tyre equipment. The Committee asked the Clerk to recommend to Mr Oakey to maintain contact with the police and to encourage his neighbours to report incidents as they happen to either the police or the PCSO. The Parish Council has no intention of moving any of the play equipment.

Cllr Parsons reminded everyone that the next meeting of the Neighbourhood Policing panel would take place at Coates village hall on August 31st.

The committee recommends that the Parish Council accepts the quotation from Mr Dickenson for the removal of the pyracanthas shrubs at Robert Franklin Way and Cerney Wick playing fields.

The committee does not recommend that the Upper Up, Robert Franklin Way or Cerney Wick playing fields are renamed as part of a program to mark Her Majesty The Queen's Diamond Jubilee in 2012.

The committee recommend that an invitation received from the War Memorials Trust to attend a free half day conference on "Looking After War Memorials" is passed to Mr Tony Squire and South Cerney Trust. Cllr Jay emailed the Clerk with a request that an application for a place is made on his behalf.

There being no further business Cllr Caunce had closed the meeting at 8.12pm.

## **REPORT ON THE MEETING OF THE PLANNING COMMITTEE HELD ON MONDAY 12<sup>TH</sup> JULY**

Cllr Mrs Chapman, Cllr Mrs Land and Cllr Nicholas attended the meeting.

Cllr Nicholas had opened the meeting at 8.30pm.

### **Apologies**

Cllr Webb had sent an apology for his absence as he was on holiday.

### **Matters Arising from previous Minutes**

#### **Allotments fencing**

Cllr Nicholas was mindful that there was an ongoing discussion on the type of fence to enclose the allotments at Upper Up. There were good examples of different fencing types separating Lake 10 and the adjoining sailing lake and it would be prudent to inspect these. He was not aware what consideration, if any, had been given to the alternative wooden fence in preference to the palladian style metal type which the committee agreed would look too industrial if erected on the playing field.

Cllr Stuart thanked Cllr Bennett (CDC) for helping to remove the bureaucratic log jam in the Planning and Conservation departments which had been experienced in trying to resolve this situation. Cllr Stuart and Cllr Nicholas will compare the fences at Lake 10. Cllr Stuart will invite Grant Stratford of the Digger Uppers to join them at the inspection.

#### **06/00515/FUL (Waters Edge, Lake 10)**

The Clerk was to enquire from the Enforcement Officer when the Parish Council could expect a definitive reply as to when Conditions 16 and 17 of 06/00525/FUL (Waters Edge, Lake 10) footpath might be fully implemented. The path remains closed off.

## **PLANNING APPLICATIONS RECEIVED BY COTSWOLD DISTRICT COUNCIL**

#### **10/01006/FUL (Amended)**

Applicant: Ms Keri-Anne Bailey, Sawmills Barn, High Street, Meysey Hampton GL7 5JP  
Proposal: Erection of an additional dwelling at 5 The Leaze, South Cerney GL7 5UL

#### **10/02134/FUL**

Applicant: Mr Jack Wilkinson, 31 Broadway Lane, South Cerney GL7 5UH  
Proposal: Erection of conservatory at 31 Broadway Lane, South Cerney GL7 5UH (R)  
NO OBJECTION

It was proposed by Cllr Counce and seconded by Cllr Stuart that the Parish Council ratifies the decision of the Planning Committee not to object to this application. The Parish Council was all in favour.

#### **10/02699/TPO**

Applicant: Mr A. Webb, Brookside, Robert Franklin Way, South Cerney GL7 5UD  
Proposal: TPO 136 Grp 1. Situate by river. Poplar – pollard to just above main forks. Willow – pollard back to old pollard points. Sycamore pollard to just above main first fork area at Brookside, Robert Franklin Way, South Cerney GL7 5UD

## **PLANNING APPLICATIONS GRANTED BY COTSWOLD DISTRICT COUNCIL**

### **10/01637/FUL CT.1857/D**

Erection of conservatory to the rear elevation at Well Cottage, High Street, South Cerney GL7 5UR

### **10/01970/FUL CT.3887/3/T**

Erection of two storey rear extension at 11 The Lennards, South Cerney GL7 5UX

### **10/02134/FUL CT.1720/J**

Erection of conservatory at 31 Broadway Lane, South Cerney GL7 5UH

## **PLANNING APPLICATIONS REFUSED BY COTSWOLD DISTRICT COUNCIL**

### **10/01006/FUL CT.8835**

Erection of an additional dwelling at 5 The Leaze, South Cerney GL7 5UL

In pursuance of their powers under the above Act, the Council refuses permission for the above development for the following reasons.

1. The proposed dwelling would comprise an excessively cramped form of development within the plot in comparison with adjoining semi-detached properties within The Leaze. It would result in the existing dwelling, No.5 The Leaze, and the proposed dwelling having curtilages that would be uncharacteristically and disproportionately small in comparison with that of the neighbouring properties, thereby detracting from the beneficial pattern of development of The Leaze and the wider street scene characterised by dwellings in large semi detached plots. Therefore the proposal is contrary to Policies 18 and 42 of the Cotswold District Local Plan and Government policy contained in PPS1 and PPS3.
2. Due to its location and design, the development is considered to be detrimental to the amenity of residents occupying the properties to the south, west and east due to the fact that there would be views from the first floor south facing window over private gardens, which would be demonstrably harmful to the privacy of the neighbours. The proposal fails to accord with the guidance set out in the Cotswold District Local Plan Policies 18, 46 and Government policy contained in PPS1.

## **CORRESPONDENCE**

17. CDC – 10/01775/ADV CT.1454/5/B: Invitation to attend Planning (Regulatory) Committee meeting on 14th July at CDC offices at 9.30am (emailed to committee members)
18. GCC – 09/0014/CWMAJM (District Ref 09/00556/CPO) County Council will allow some members of the public to address the Planning Committee meeting starting at 10am on 22nd July 2010. Proposal being debated is the progressive extraction and processing of sand and gravel with restoration using imported inert fill to a mix of wetland, grassland and recreational use, together with replacement visitor parking and access for Keynes Country Park

There being no further business Cllr Nicholas had closed the meeting at 8.50pm.

## **REPORT ON THE MEETING OF THE FINANCE COMMITTEE HELD ON MONDAY 7<sup>TH</sup> JULY**

Cllr Jay, Cllr Mrs Land, Cllr Stuart and Cllr Webb had attended the meeting which had been rescheduled as some members would not be available to attend the meeting normally scheduled for Monday 12th July.

Cllr Jay had opened the meeting at 6.16pm.

Cllr Mrs Land gave the report to the Parish Council as Cllr Jay was not present.

### Apology

Cllr Nicholas had made an apology for his absence.

### Spreadsheet Analysis

Cllr Jay noted that the third month of the spreadsheet showed that expenditure was on track and within budget.

### Payments Outstanding

Thames Water	Outstanding fees (MAI) (ex VAT)	£4,894.90
South Cerney Football Club	Share of water bill 15-02-2010–19-05-2010	<u>£131.44</u>
		£5,026.34

The Committee discussed the excessive amount of the latest water bill for the Upper Up playing fields. The Football Club had been in contact and explained that when the work on the tennis courts had been carried out the contractor had access to a standpipe the use of which accounted for the large bill. After close scrutiny of the historic use of water by the clubs over the past 8 years the committee agreed that the accounts to both the Football Club and Cricket Club are revised. As a goodwill gesture it was recommended that the bills should be reduced to the same as those of last year. The Cricket Club which had already paid would be reimbursed £80.22 making its charge £7.40. The Football Club would be asked to pay £11.10 for its portion. The Tennis Club would be asked to pay £200.56 as its contribution. Cllr Counce enquired if the Tennis Club was expecting a bill? The Clerk informed him that the Tennis Club was aware that it would be expected to make a payment.

### Payments In

South Cerney Cricket Club	Outstanding £10 underpayment	£10.00
---------------------------	------------------------------	--------

### Payments Out

Petty Cash	Bus shelter cleansing (July)	£50.00
Petty Cash	Litter picking (South Cerney July)	£100.00
M. McKee	BT telephone, internet access	£37.15
M. McKee	Clerk's travel (June)	£18.20
Raymond Fenton	Updating web pages 1-4-2010–30-6-2010	£150.00
Dream Team Television	Rent for server space 1-7-2010–30-6-2010	£117.50
GCC	Glos Youth & Community Service activities	£500.00
Moore Stephens	Annual audit fee	£470.00
Adrian Gibbs	Ground maintenance June	£1,474.62
Cotswold Canals Trust	Membership renewal	£10.00
Southern Electric	Unmetered power supply to bus shelters	£21.63
South Cerney Cricket Club	Reimbursement of water bill	£80.22
Philip Dickenson	Clear compost bins at Upper Up	£387.75
R.O.W. Berry	Repairs to children's area at Robert Franklin Way playing field	£44.00
Emily Hallett	13 sessions South Cerney Youth Group	<u>£520.00</u>
	Sub total:	£3,981.06

It was proposed by Cllr Stuart and seconded by Cllr Counce that the Parish Council agrees to make the above payments. The Parish Council was all in favour.

Cllr Harris declared a prejudicial interest as recipient of the next two payments and left the room.

James Harris Contracting	Clearing debris from Station Road ditch	£76.38
James Harris Contracting	Upper Up path resurfacing work	<u>£1,494.60</u>
		£1,570.98
		Total: £5,552.04

Cllr Jay had inspected the invoices and approved the Clerk's travel expenses for June. Since the Finance meeting had been held, invoices had been received from Philip Dickenson, Bob Berry and Emily Hallett. Cllr Mrs Land and Cllr Nicholas had inspected these and approved them for payment. Cllr Mrs Tunbridge will inspect the work invoiced by R.O.W. Berry and if satisfactory the Clerk will make the payment.

It was proposed by Cllr Mrs Chubb and seconded by Cllr Caunce that the Parish Council agrees to make the above payments. The Parish Council was all in favour.

Cllr Harris returned to the room.

### **Correspondence**

Notification of the outcome of the audit had been received. Chairman of the Finance Committee, Cllr Jay commended the Clerk on his efforts and congratulated him on achieving a successful outcome of the audit. The Clerk had posted the appropriate notice on the notice board.

There being no further business Cllr Jay had closed the meeting at 6.48pm.

### **CORRESPONDENCE**

1. CPRE – Invitation to visit FWP Matthews Flour Mill, Shipton-under-Wychwood on Thursday 8th July at 2.30pm (emailed to Parish Councillors)
2. Michael Brunsdon – Unable to tender for machine servicing and repairs (emailed to Committee members)
3. Wiltshire Council – Acknowledgement of 7th June correspondence re: The Way Forward following the Public Meeting
4. Local Councils Review magazine – Summer 2010 (on circulation)
5. GAPTC – News Update – Summer 2010; Training courses on: Standing Orders; Staff Appraisals/Grievance Procedures; Being a Good Councillor (on circulation)
6. CPRE – Gloucestershire Branch Annual Report 2009-2010 with statement of accounts; AGM Agenda with invitation to attend (emailed to Parish Councillors)
7. Moore Stephens – Annual Audit report for the year ended 31 March 2010
8. Wiltshire Council – Follow up to letter of acknowledgement of 7th June correspondence re: The Way Forward following the Public Meeting
9. Mr Charles Oakey – Disturbances at Robert Franklin Way playing fields. Letter acknowledged and emailed to PF&VM committee
10. Clerks & Councils Direct – July 2010 Issue 70 (on circulation)
11. Philip Dickenson – Estimate to prune pyracanthas bushes and other work
12. GAPTC – Being a good employer booklet (on circulation)
13. GAPTC – Invitation to meet Gloucestershire Chief Constable, Mr Tony Melville on Tuesday 14th September 2-4pm at Highnam Community Centre, Newent Road, Highnam, Gloucester (emailed to Parish Councillors)
14. Parish Council Tree Report – Summer 2010 (agenda item)

15. GPFA – Invitation to attend reception to mark the retirement of Sir Henry Elwes KCVO – RSVP (emailed to Parish Councillors).  
The Clerk volunteered to represent the Parish Council
16. GPFA – The Queen Elizabeth II Fields Challenge (emailed to committee members)
17. CDC – 10/01775/ADV CT.1454/5/B: Invitation to attend Planning (Regulatory) Committee meeting on 14th July at CDC offices at 9.30am (emailed to committee members)
18. GCC – 09/0014/CWMAJM (District Ref 09/00556/CPO) County Council will allow some members of the public to address the Planning Committee meeting starting at 10am on 22nd July 2010. Proposal being debated is the progressive extraction and processing of sand and gravel with restoration using imported inert fill to a mix of wetland, grassland and recreational use, together with replacement visitor parking and access for Keynes Country Park
19. War Memorials Trust – Invitation to attend a free half day conference “Looking After War Memorials” 10am–1pm Thursday 9th September Armada House Conference Centre in Bristol. RSVP
20. GCC Environment Directorate – What budget cuts mean for road safety and improvements (emailed to all Parish Councillors)

## **COUNCILLORS’ REPORTS**

Cllr Mrs Chapman asked the Clerk to write to the Sailing Club about its overgrowing hedge.

Cllr Harris reported that he had marked an area in blue around the pond on the Upper Up playing fields beyond which should not be included in the grass cutting operation. Cllr Stuart asked the Clerk to inform Adrian Gibbs to contact him before he carries out his next assignment.

Cllr Harris reported on a very useful meeting he had with Tim Dowan, CDC Resilience Officer regarding the state of ditches in Mr Franklin’s field near Robert Franklin Way. Mr Dowan will write to the owner.

Cllr Mrs Land complained about the state of BSC10 (the path from Clarks Hay alongside the garage to Churn Close). Although the hedge has been cut back the resulting debris has not been cleared away and is causing inconvenience to those who use disabled help-type apparatus. Furthermore, the garage is, at times, obstructing the footpath in its vicinity through inconsiderate parking of its vehicles. The Clerk was asked to inform Mike Barton GCC PROW and also to write to the garage asking it to show more understanding when parking their vehicles pointing out that to rely on locals for their business it would be appropriate to consider its obstructive parking actions.

Cllr Parsons (GCC) informed the Parish Council that the implementation of the Flood and Water Management Act which comes into force on 1st April 2011 will define the roles of the Environment Agency, the District Council and the County Council although there will be a lot of clarification required.

Cllr Parsons (GCC) reported that cuts to the budgets so far announced amounted to £6.4m in Gloucestershire but a further 40% in total cuts were expected in October.

Cllr Stuart reported that he had met with Mike Barton (GCC PROW) and Aileen Culvert from Siddington Parish Council. Ms Culvert was particularly keen to make progress on the plan to create a cyclepath from South Cerney through Siddington to central Cirencester.

There being no further business Cllr Stuart closed the meeting at 9.52pm.